ACUMS Business Meeting Minutes
Fall 2024 – Fairport, New York
Hosted by Laura Sullivan, Nazareth University
November 5, 2024 – Woodcliff Hotel and Spa

Opening Remarks: President George Goldsworthy (St. Michael's College) officially calls the meeting to order at 11:25 AM. The Executive Board consisting of President George Goldsworthy (St. Michael's College), Vice President Katherine Nelligan (SUNY Oneonta), and Secretary Dennis Bryson (Suffolk University) are present. Vice-President Olga Grant (St. Lawrence University) is unable to attend this meeting. Communication Chair Laura Sullivan (Nazareth University), Program Chair Pam Slentz (Hobart & William Smith Colleges), Interim Education Chair and ACUMS Representative to NACUMS Pat Ring (Boston University) are also present. The Membership Chair is vacant as Nicole Destefano (Southern New Hampshire University) has stepped down. George Goldsworthy thanks the membership for attending this conference.

Secretary's Report: Dennis Bryson (Suffolk University) presents the minutes taken at the Fall 2023 Business Meeting hosted by the ACUMS Board at the Southbridge Hotel and Conference Center in Southbridge, Massachusetts. The members take a few moments to look over the minutes. George asks if anyone would like to make a motion to accept the meeting minutes. Pat Ring (Boston University) motions to accept the meeting minutes. Meghan McDonald (Rochester Institute of Technology) seconds the motion. There are no objections to the minutes and the Secretary's Report is accepted as written.

Treasurer's Report: Katherine Nelligan (SUNY Oneonta) presents the ACUMS Budget Report. The working budget carry forward amount is $12,213.64. The Fiscal Year 23-24 final budget will need to be approved by the membership. Expenses from the Southbridge Conference ran at approximately $8,500. The checking account total currently sits at $13,653.23 but the estimated balance after this Fall 24 Conference is estimated to be at $6,446.77. This has been a more expensive conference overall with some expenses still to be determined. The website expense will be around $1300 for the year with the banking fees costing around $19.95 per month. George asks who has access to the ACUMS website in order to make updates. Katherine and Olga have access. George asks if anyone would like to make a motion to accept the Treasurer's Report. Laura Sullivan (Nazareth University) motions to accept the Treasurer's report. Pat Ring (Boston University) seconds the motion. There are no objections and the Treasurer's report is accepted as presented and the Fiscal Year 23-24 budget is passed as is.

NACUMS: Pat Ring (Boston University) provides the NACUMS Report. NACUMS is in discussions to merge with ACUP (Association of College and University Printers). ACUP has concerns about dwindling membership and costs. NACUMS has wanted more printing members and a merge may end up being beneficial. If a merge does take place it may not happen for another year or two as there are still some things needing to be worked out. George indicates there had been some talk of regional mergers. ACUMS had preliminarily discussions about a

merge with the Mid-Atlantic states (MARCUMS) but the idea was squashed as it made little sense to do at the time.

NACUMS has a seat on MTAC (Mailers Technical Advisory Committee). One of the topics being discussed is changing and re-doing the product tracking system of the Postal Service so it will contain real-time tracking information. A new API (Application Program Interface) will need to be created and this will require more advanced programming than the current web tools being used.

Katherine Nelligan indicates Columbus, Ohio or Louisville, Kentucky may host the next NACUMS Conference. Austin, Texas hosted the most recent NACUMS conference which had about 80 attendees allowing for good networking and conversation.

Membership Committee: Nicole Destefano (Southern New Hampshire University), who volunteered at the Fall 2023 Conference to be the Membership Chair has stepped down. Katherine indicates in 2019 there were 108 paid memberships and in 2024/2025 there are 43 paid memberships. George says the face to face interaction is the driver of this organization. Pat asks Katherine if there is a membership list in order to do some outreach to non-members in the Boston area. Katherine will forward the membership list. Meghan McDonald asks about being on the membership committee and indirectly volunteers George Johnson (Rochester Institute of Technology) to be a part of it.

Program Committee: Pam Slentz (Hobart and William Smith Colleges) asks if anyone is interested in hosting in the future, to please reach out. Katherine indicates hosting a conference does not have to put a huge burden on the host. James Patten (Hampshire College) would like some more information on the details of hosting to bring back to his manager to. George says the Amherst area of Massachusetts is a good area to have a conference. Pam asks about retirees. George knows Tom and Barbara go to lunch but other than that there is not much interaction with the retirees. Meghan indicated RIT could host in Fall of 2026. Cornell is also mentioned as a possibility in future years. In regards to the costs associated with hosting, George says costs are covered by ACUMS. Some colleges are very supportive with their on-campus services which allows ACUMS to avoid higher off-campus costs. When Sacred Heart hosted a few years back, they paid for everything which was good for the bottom line. The Conference in Southbridge was a great place to host but was also off-campus. Determining a destination and finding accommodations are the key.

Education Committee: Pat Ring (Boston University), the Interim Education Chair, has no news.

Communications Committee: Laura Sullivan (Nazareth College) provides the Communications Committee report. There is no news to report, but would like to get a newsletter out in the Spring.

Old Business: No old business to be discussed.

New Business: There will be officer elections in the Spring. A contested election has not occurred in about a dozen years. George says it would be really nice to have a few new names nominated to the Board. An election Committee will be needed. Pam Slentz volunteers to be on the Committee along with Pat Ring. Katherine reiterates a permanent Education Chair will be needed and it is hoped they will be able to assist with certifications again.

Laura Sullivan (Nazareth University) motions to adjourn. Amy Mirabella (University of Rochester) seconds the motion. The Business Meeting is adjourned at 11:54 AM.

Respectfully Submitted,

Dennis Bryson